



FÓRUM DE GESTÃO  
COMPARTILHADA



Governo Aberto na  
Cidade de São Paulo



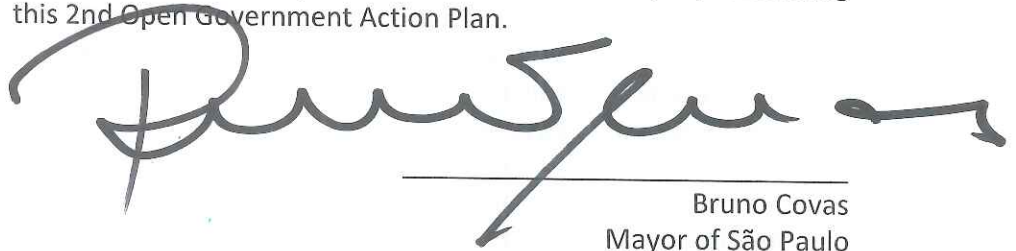
**SÃO PAULO  
CITY**

# 2ND OPEN GOVERNMENT ACTION PLAN FOR THE CITY OF SÃO PAULO (2018 - 2020)

São Paulo/SP, Brazil



Acknowledging the principles of Open Government as fundamental for a more participatory, transparent, accountable and innovative government, with great satisfaction I reaffirm our commitment to the Open Government Partnership by submitting this 2nd Open Government Action Plan.



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Bruno Covas  
Mayor of São Paulo



## CREDITS<sup>1</sup>

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São Paulo Aberta (which means “Open São Paulo” in English) was established in 2014 by Decree No. 54,794, within the scope of the Municipal Secretariat of International Affairs. In 2018, as the department was restructured, *São Paulo Aberta* became the **Supervision on Open Government Affairs (SAGA)**. It is responsible for promoting the development and integration of open government initiatives in the City of São Paulo, coordinating the Intersecretariat Open Government Committee of the City of São Paulo (CIGA-SP) and conducting the relationship with the Open Government Partnership (OGP) and other international open government networks. After Decree No. 58.596/2019, São Paulo Aberta is now part of the Secretariat of Municipal Government.

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<sup>1</sup> Updated in April 2019.

## **Multi-Stakeholder Forum (MSF)**

Created through Resolution CIGA No. 01/2016, and established in 2018 based on Public Notice No. 01/2018 - SMRI, the Multi-Stakeholder Forum is responsible for co-creating the 2nd Open Government Action Plan for the city of São Paulo in terms of its development, implementation, and evaluation processes.

### **Government Representatives**

Municipal Comptroller General's Office  
Secretariat of Municipal Government  
Municipal Secretariat of Human Rights and Citizenship  
Municipal Secretariat of Management  
Municipal Secretariat of Innovation and Technology  
Municipal Secretariat of International Affairs  
Municipal Secretariat of Urban Development  
Municipal Court of Accounts

### **Civil Society Representatives**

Former Open Government Agent  
Associação de Projetos Integrados e Desenvolvimento Sustentável  
Fundação Escola de Comércio - Álvares Penteado  
Fundação Tide Setúbal<sup>2</sup>  
Movimento Cultural das Periferias  
Rede pela Transparência e Participação Social  
Transparência Brasil  
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Ambassador Affonso Massot, Jessica Souza de Brito, Juliana de Borba Almeida, Laura de Almeida Lopes Thomaz, Mayza Scalan Elias and Rodrigo Massi.

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<sup>2</sup> Until April 2019, Instituto Update was in this chair. Upon leaving the Multistakeholder Forum, the institute appointed Fundação Tide Setúbal for its replacement, a process approved by the MSF and the Intersecretarial Open Government Committee of the City of São Paulo (CIGA).

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## OPEN GOVERNMENT IN SÃO PAULO: HOW WE STARTED AND WHERE WE ARE NOW

Since 2016, São Paulo has been one of the pioneer open government cities affiliated to the Open Government Partnership (OGP), being responsible for developing periodic action plans to foster and strengthen transparency, social participation, integrity and technological innovation in municipal management.

Important milestones for the strengthening of the Open Government agenda, which culminated with OGP's recognition, were the creation of the Municipal Comptroller General's Office in 2013<sup>3</sup>, followed by the establishment of *São Paulo Aberta*<sup>4</sup>, a unit linked to the Municipal Secretariat of International Affairs, responsible for disseminating, organizing, and promoting the concepts and actions of open government in the City of São Paulo. Another milestone was the establishment of the Intersecretariat Open Government Committee of the City of São Paulo (CIGA-SP)<sup>5</sup> in 2014. Obtaining the maximum score on "Escala Brasil Transparente"<sup>6</sup>, a ranking on compliance with the Access to Information Act, created by the Federal Comptroller General's Office, has also been decisive for such recognition.

Since then, São Paulo has been continuously advancing in the institutionalization of Open Government actions and in the strengthening of this day-to-day management agenda. Examples of this progress are recent actions such as the expansion of the Open Government policy of the Municipal Secretariat of Education, "Pátio Digital", and the Protection Code for Public Service Users, launched by the Municipal Comptroller General's Office and the Municipal Secretariat of Innovation and Technology.

Established in 2017, "Pátio Digital" is now the Digital Transformation and Open Government Strategy of the Municipal Secretariat of Education, through [Ordinance SME No. 8.008/2018](#), which aims to deliver agile, open, complete and accessible digital systems and services, increase transparency and develop collaborative processes with the public.

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<sup>3</sup> [Municipal Act No. 15.764/2013](#)

<sup>4</sup> [Decree No. 54.794/2014](#). The structure of the Municipal Secretariat of International Affairs was later altered by [Decree No. 58.162/2018](#), with the creation of the Supervision on Open Government Affairs.

<sup>5</sup> [Decree No. 54.794/2014](#) later altered by [Decree No. 58.115/2018](#).

<sup>6</sup> For further information, visit: <http://www.cgu.gov.br/assuntos/transparencia-publica/escala-brasil-transparente>

By regulating participation, protection and advocacy of users of public services' rights in the municipality and establishing the Municipal Policy of Attention to the Citizen, through Decree No. 58,426/2018, the Protection Code for Public Service Users<sup>7</sup> is intended to ensure access to information on the provided services, their quality and forms of control by the population. It establishes a Council of Public Service Users to monitor and evaluate the provision of services, as well as guidelines and standards of excellence for these services.

Also worthy to mention is the implementation, since 2015<sup>8</sup>, within the scope of the Municipal Government of São Paulo, of the Electronic Information System (“Sistema Eletrônico de de Informações” - SEI), a tool developed at the federal level for management of documents and electronic processes. It is estimated that 95% of the processes generated by the City Hall are now electronic<sup>9</sup> and soon all the agencies of the City will be carrying out their processes electronically, streamlining the whole process and saving paper and office supplies, in addition to increasing transparency by allowing any interested party to have access to the documents made available online on the platform. So far, more than R\$ 1.2 million in paper has been saved and almost 30 thousand users have already been trained in the system<sup>10</sup>.

It should also be mentioned that since 2015, when the first evaluation of “Escala Brasil Transparente” was performed, São Paulo has been achieving maximum scores and ranking.

The participatory process in the co-creation of the 1st Open Government Action Plan for the city of São Paulo has been positively evaluated and praised by the Independent Reporting Mechanism (IRM)<sup>11</sup>. In order to engage even more citizens in the development of this Second Plan, we sought to expand the possibilities of participation throughout the co-creation process. In order to reach different people and considering the vast territory of São Paulo and great diversity of its population, we toured across the territory to hold an event and ten thematic workshops on co-creation, open to the public and held in different

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<sup>7</sup> Access the entire Protection Code for Public Service Users [here](#).

<sup>8</sup> [Decree No. 55,838/2015](#); [Joint Ordinance No. 001/SMG/SMIT/2018](#).

<sup>9</sup> Reference: April/2019. For more information on SEI, visit: <https://processoeletronico.prefeitura.sp.gov.br/>

<sup>10</sup> Complete information at: <https://processoeletronico.prefeitura.sp.gov.br/indicadores-sei/>. Reference: December/2018.

<sup>11</sup> Access the preliminary version of the review of the Independent Reporting Mechanism in Portuguese [here](#), or in English [here](#).



parts of the city. In addition, two online public consultations were held, one of which also had direct interaction. In all, there were more than 200 participations with face-to-face activities and 2,500 contributions in both public consultations.

It is also worth mentioning that, in addition to the participation of member secretariats of the Multi-Stakeholder Forum, several interdepartmental meetings were held with representatives from other Secretariat Offices involved in the commitments and their technical staff, especially for the definition of milestones. They are: Municipal Comptroller General's Office (CGM), Special Secretariat of Social Relations (SERS), Municipal Secretariat of Finance (SF), Municipal Secretariat of Subprefectures (SMSUB), Municipal Secretariat of Management (SG), Municipal Secretariat of Innovation and Technology (SMIT), Municipal Secretariat of Education (SME) and Municipal Secretariat of Justice (SMJ). Thus, this expansion brought about an increase not only in the number of decentralized activities carried out in the territory, but also in the number of City Hall employees that participated in these activities and a greater dialog among the Municipal Secretariats. This increase in participation resulted in an Action Plan with more sectoral, interdisciplinary and relevant commitments.

## THE FIRST ACTION PLAN

Social participation, dissemination and institutionalization of the concept of Open Government were the core of the five commitments of the 1st Open Government Action Plan, implemented in 2017, when a new government was inaugurated in the city of São Paulo.

The fact that the implementation coincided with the beginning of a new city administration was positive in enabling some of the Plan commitment milestones to be included in “Programa de Metas 2017-2020”<sup>12</sup> of the City of São Paulo, a governmental instrument that brings together the administration priorities for its four-year term. This document includes, among the planned actions for Institutional Development Goals, the holding of semiannual meetings at the 32 Subprefectures of the city with Government representatives in order to collect proposals and demands from citizens – “Diálogo Aberto” Project (Open Dialogue Project).

Open to the population, these meetings take place within the scope of the Municipal Participatory Councils, a body formed by members of civil society, linked to each of the Subprefectures. They also present the semiannual reports of works and actions by the Subprefectures, another line of action of “Programa de Metas” derived from the 1st Action Plan. Thus, the meetings bring society and government closer together through accountability, promoting social control as a result.

Another commitment of the 1st Action Plan that is also part of the “Programa de Metas” refers to “Agentes de Governo Aberto” Program (“Open Government Agents” Program), which selects and compensates by means of grants citizens to conduct free training on open government issues to the population. The document establishes that future calls for tenders and workshops must be carried out in the area covered by the 32 Subprefectures of the city, reinforcing the decentralization of the Program, which aims to disseminate not only the concept but also the practices of Open Government.

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<sup>12</sup> The implementation of the actions planned in each of the projects included in “Programa de Metas 2017-2020” can be followed [here](#).

## THE SECOND ACTION PLAN

The design of the 2nd Open Government Action Plan<sup>13</sup> for the city of São Paulo was initiated after the establishment of the new Multi-Stakeholder Forum's (MSF) composition, whose responsibility is to plan and conduct the whole Action Plan co-creation process, in addition to its implementation and evaluation. In its second composition, the MSF is constituted by the member Municipal Secretariats of CIGA-SP's Executive Group and civil society entities, elected in May 2018 through [Public Notice No. 01/2018 - SMRI](#).

Table 1: Composition of the 2018-2020 Multi-Stakeholder Forum

GOVERNMENT	CIVIL SOCIETY <sup>14</sup>
Municipal Comptroller General's Office (CGM)	Associação de Projetos Integrados e Desenvolvimento Sustentável (PIDS)
Municipal Secretariat of Management (SG)	Fundação Escola de Comércio Álvares Penteado (FECAP)
Secretariat of Municipal Government (SGM)	Instituto Update
Municipal Secretariat of Innovation and Technology (SMIT)	Movimento Cultural das Periferias
Municipal Secretariat of Human Rights and Citizenship (SMDHC)	Rede pela Transparência e Participação Social (RETPS – Network for Transparency and Social Participation)
Municipal Secretariat of Urban Development (SMDU)	Transparência Brasil
Municipal Secretariat of International Affairs (SMRI)	WRI Brasil
Municipal Court of Accounts (TCM)	Former Open Government Agent

By holding alignment meetings and organizing different internal thematic working groups, the MSF planned the methodology of the co-creation process with the following basic steps:

- Selecting themes and identifying challenges;
- Deepening the discussion on the themes and challenges and building commitment proposals;
- Defining the five commitments of the new Action Plan;
- Establishing milestones, deadlines and implementing actors;

<sup>13</sup> All the information about the 2nd Open Government Action Plan (meeting minutes, systematizations, etc.) can be found at "[São Paulo Aberta](#)", on the website of the Municipal Secretariat of International Affairs.

<sup>14</sup> The NGO "Arranjo Socioambiental 2030", elected as a Social and Popular Movement for the MSF, lost its participation slot according to the terms of the aforementioned public notice due to successive absences in meetings and activities carried out throughout the co-creation process.

- Completion of the preliminary draft of the Action Plan and submission for technical and legal review;
- Feedback, adjustments and translation;
- Submission to OGP and release of the Plan: scheduled to take place in late November and early December, respectively.

However, in the course of the process, adjustments were necessary and changes in the steps were made, also changing the co-creation schedule.

Although this Second Plan was based on specific themes, the discussions converged on common issues. For example, municipal budget, territory as a central aspect of discussions on public policy formulation, implementation and evaluation and the provision of data and information were crosscutting issues. In addition, the demand for more effective communication by the City of São Paulo, using easy-to-understand language and amplifying its potential for dissemination, has also permeated most of the discussions.

## INSIDE THE 2ND ACTION PLAN CO-CREATION PROCESS SELECTING THEMES AND IDENTIFYING CHALLENGES

The process of co-creation of the 2nd Open Government Action Plan had its first open activity on August 8, 2018: a public workshop to define three of the five themes that would delimit the commitments to be taken on by the city in the two following years.

Disseminated via mailings to the public servants of the City of São Paulo, on the institutional website of the Municipal Secretariat of International Affairs, and on the social media profiles of “São Paulo Aberta” and of the Multi-Stakeholder Forum member entities, the workshop recorded the participation of more than 60 people, including representatives of the civil society and government, reflecting on and discussing existing demands in the city that Open Government actions could contribute to overcome.

Thirteen departments of the City of São Paulo were represented at the workshop: Municipal Secretariat of International Affairs (SMRI); Municipal Comptroller General’s Office (CGM); Municipal Secretariat of Privatization and Partnerships (SMDP); Municipal Secretariat of Subprefectures (SMSUB); Municipal Secretariat of Finance (SF); Municipal Secretariat of Health (SMS); Municipal Secretariat of Sports and Leisure (SEME); Secretariat of Municipal Government (SGM); Municipal Secretariat of Management (SG); Municipal Secretariat of Innovation and Technology (SMIT); Municipal Secretariat of Urban Development (SMDU); Municipal Court of Accounts (TCM); and the Information and Communications Technology Company of the City of São Paulo (Prodam).

Civil society was represented by Municipal Participatory Counselors, trade union members, former Open Government Agents and citizens in general, as well as representations of various entities, such as: Arranjo Socioambiental 2030; Fundação Escola de Comércio Álvares Penteado (FECAP); Instituto Update; Movimento Cultural das Periferias; Observatório Social do Brasil; Associação de Projetos Integrados e Desenvolvimento Sustentável (PIDS); Transparência Brasil; WRI Brasil; and Rede pela Transparência e Participação Social (RETPS – Network for Transparency and Social Participation), represented by Article 19, Rede Nossa São São Paulo (“Our São Paulo” Network) and W3C.

It was a whole day of activities, opening with the speech of the Municipal Secretary of International Affairs, Ambassador Affonso Massot, then the Municipal Secretary of

Management, Sergio Avelleda, the Assistant Secretary of Innovation and Technology, Marianna Sampaio, and the Municipal Comptroller General, Gustavo Ungaro.

Conversation rounds and numerous demands were part of the meeting methodology that led the discussions to identify six major themes: (i) Mobility; (ii) Information System and Communication<sup>15</sup>; (iii) Health; (iv) Budget; (v) Decentralization and Local Development; and (vi) Education and Citizenship Culture. After voting, it was decided that the first three themes to guide the development of the commitments would be:

- Budget;
- Decentralization and Local Development;
- Information System, Participatory Communication and Transparency.

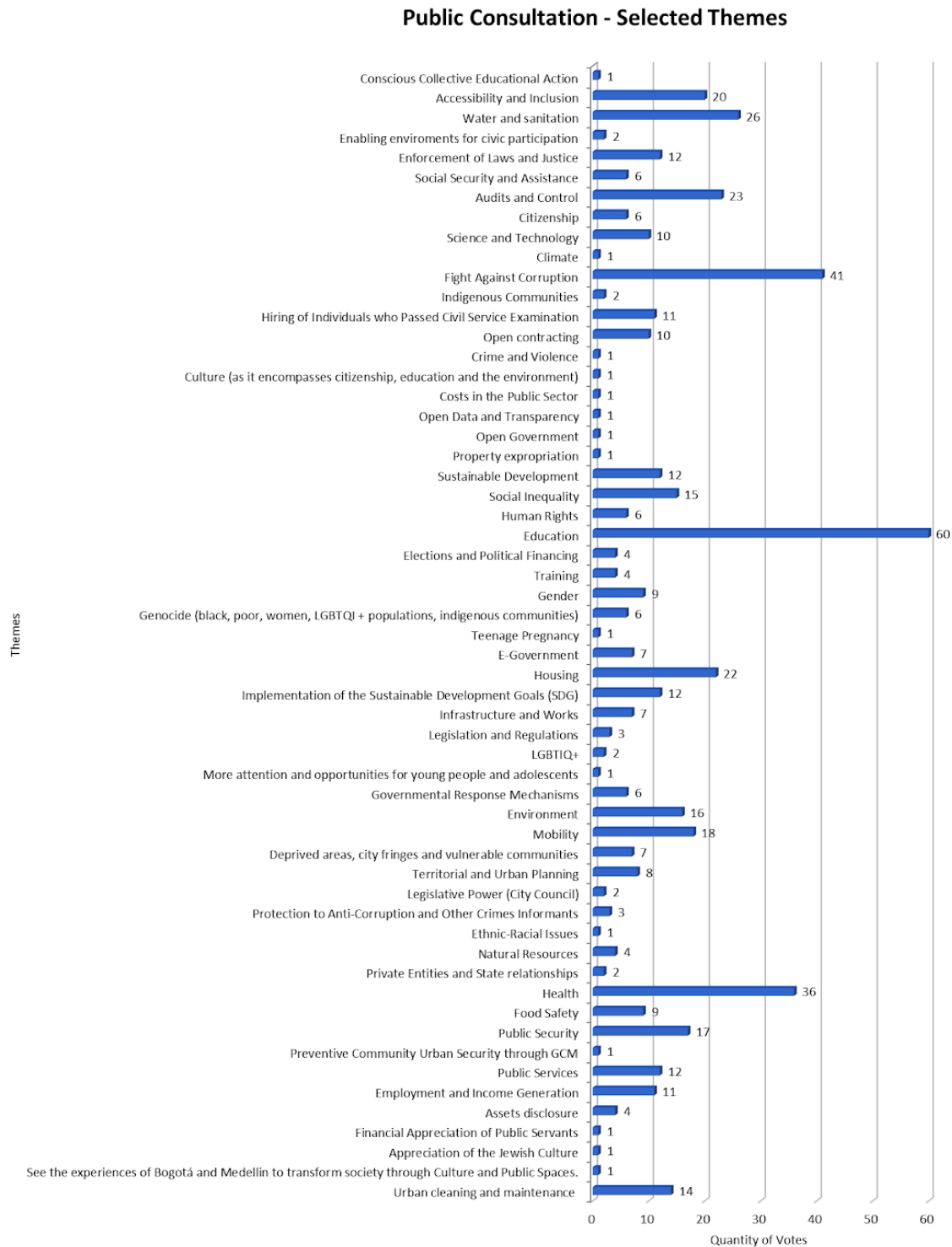
The next step was to conduct an online public consultation in which the population could choose the other two topics that should be covered by commitments in the 2nd Action Plan, based on a list of suggestions provided by OGP, created from plans that had already been designed within the Partnership. In addition, respondents could point out the challenges related to the themes being voted on and those defined previously. Available between August 15 and 29, 2018, the consultation was advertised in the same previously used media, in the São Paulo Metro and also in an action at the State Technical School Center for Studies and Research on Municipal Administration. A total of 274 contributions were made. Themes such as water and sanitation, audits and control, housing, and health were mentioned, however, the chosen topics, with respectively approximately 22% and 15% of the votes, were:

- Education;
- Fight Against Corruption.

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<sup>15</sup> During the World Café stage, as detailed in APPENDIX I, the hosts of the table on "Information System and Communication" suggested changing the name of the theme in question to "Participatory Communication and Transparency". The discussion on the change would be held at the end of the activity. As there was a delay in the schedule caused by a discussion about the theme voting, there was no time to choose between the names "Information System and Communication" / "Participatory Communication and Transparency". In a Multi-Stakeholder Forum meeting, held on August 14, it was decided that the two suggestions of names should be combined, thus addressing both proposals. The final name for the theme, conveyed as the result of the workshop, was agreed on "Information System, Participatory Communication and Transparency".

Image 1: Themes chosen by public consultation



The challenges pointed out by voting during the public consultation and those previously defined were categorized by members of the Multi-Stakeholder Forum as follows:

Table 2: Characterization of the challenges by theme

<b>BUDGET</b>		
Regionalization	Transparency and easy-to-understand language	Population engagement and participation
Receiving and providing feedback on population demands	Cutting down public expenditures	Legislative changes
Relations with private entities	Training	Ethics and integrity
Audit and execution monitoring	Prioritization of public policies and services	Appreciation of public servants
Planning		
<b>DESCENTRALIZATION AND LOCAL DEVELOPMENT</b>		
Employment and income	Interaction between public agencies and facilities	Training of local public servants
Strengthening participatory councils	Autonomy / strengthening of Subprefectures / resources	Public-private partnerships
Social participation and engagement in local planning	Distribution of investment / services by population density	Environmental issues at local level
Transparency in regional bodies	Local planning	Election of Subprefects
<b>INFORMATION SYSTEM, PARTICIPATORY COMMUNICATION AND TRANSPARENCY</b>		
Data standardization	Transparency	Training
Easy-to-understand language	Transparency and easy-to-understand language	Communication
Social participation		
<b>EDUCATION</b>		
Improving teaching quality	Resource allocation	Social participation in schools
Transparency and participation in Municipal Secretariat of Education planning	Engagement, participation and appreciation of education professionals in public policies	Availability of places at schools
Planning and management of education at local level	Legislation	“Pátio Digital”
<b>FIGHT AGAINST CORRUPTION</b>		
Good use of public resources	Ethics in public management	Investigation and enforcement by the Municipal Comptroller General’s Office and of its Disciplinary Board
Transparency of public positions	Public administration transparency	Bidding, public procurement and works
Prevention of corruption		

It is important to emphasize that the challenges pointed out both in the public workshop and in the public consultation supported the development of the next stage of the co-creation process, the Local Thematic Workshops.



## LOCAL THEMATIC WORKSHOPS

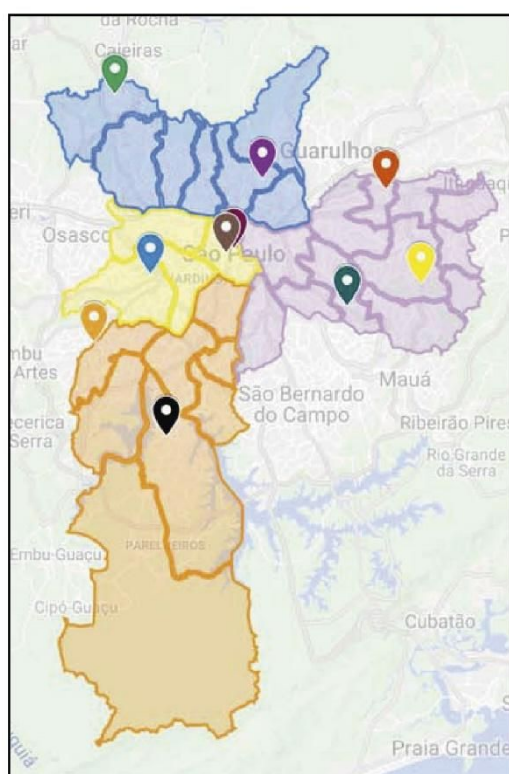
The city of São Paulo has a population of approximately 12 million<sup>16</sup>, distributed unevenly over a vast territory of 1,521.11 km<sup>2</sup>. Holding workshops in different places of the city was crucial to enable the participation of people from different territories, without obstacles caused by having to travel long distances.

Held between September 19 and October 6, 2018, at different times of the day, the ten workshops aimed at building commitment proposals for the new Action Plan. Thus, strategies were developed to deepen the discussions on the themes and related challenges, identified in the previous stages.

Image 2: Local Thematic Workshops map<sup>17</sup>

### Local Thematic Workshops

#### 2ND OPEN GOVERNMENT ACTION PLAN FOR THE CITY OF SÃO PAULO



- 📍 Information System, Participatory Communication and Transparency – Workshop 1
- 📍 Fight Against Corruption – Workshop 2
- 📍 Education – Workshop 3
- 📍 Information System, Participatory Communication and Transparency – Workshop 4
- 📍 Budget – Workshop 5
- 📍 Budget – Workshop 6
- 📍 Decentralization and Local Development – Workshop 7
- 📍 Fight Against Corruption – Workshop 8
- 📍 Decentralization and Local Development – Workshop 9
- 📍 Education – Workshop 10

The three-hour workshops began with a group activity that blended members of government and civil society and people more or less familiar with the concepts of Open

<sup>16</sup> Source: [IBGE Cidades](#), 2018

<sup>17</sup> Explore the map and other information [here](#) (in Portuguese).

Government, aiming at the exchange of information and visions. Then, in the stage called "prioritizing challenges", participants focused on the challenges related to the topic in question, choosing to work with one or more categories in order to reflect on possible solutions to solve them. After that, each group was to draft a commitment proposal to solve and/or mitigate the identified problem(s).

Two workshops were held for each theme. At each one of the workshops, two commitment proposals were selected for submission to public consultation at a later date. The end of the process resulted in 20 commitment proposals, four for each theme. 93 people participated in the ten workshops, some of them in two or more events, generating 155 participations. The table below shows the proposals made at each workshop. More information on the number of participants and other proposals developed at each meeting can be found in APPENDIX II.

Table 3: List of local thematic workshops and commitment proposals

DATE	THEME	VENUE	MACRO-REGION	COMMITMENT PROPOSALS
Sep 19, 10 AM	Information System, Participatory Communication and Transparency	MobiLab	Central	<ol style="list-style-type: none"> <li>1. Develop a data dictionary for the municipal databases, increase access to databases of secretariats responsible for service delivery, seeking to integrate them, adopting easy-to-understand language and participatory communication as recommended in the Edu-Communication Act (Municipal Act 13,941 / 2004).</li> <li>2. Improve the municipal government websites, using current web standards and friendly language, to promote and broaden citizen participation.</li> </ol>
Sep 21, 7 PM	Fight Against Corruption	Ocupação Cultural Mateus Santos	East	<ol style="list-style-type: none"> <li>1. Establish a program of territorial agents to promote social participation, disseminating channels of transparency and mechanisms of dialogue with municipal management.</li> <li>2. Restrict the number of high-level political appointments, as well as the appointment for management, board, coordination and supervision positions, to people with proven experience in the area and demonstrably associated with the territory, making publicly available the curricula of candidates and current holders of these positions.</li> </ol>
Sep 24, 4 PM	Education	Espaço Cultural Cita	South	<ol style="list-style-type: none"> <li>1. Create a specific digital tool for the São Paulo Municipal Secretariat of Education to promote transparency and regionalized tracking of Regional Departments of Education resources/expenditures in accessible language to teachers, managers, parents, students and</li> </ol>

				<p>society in general, including face-to-face diffusion and training activities at schools and at “Pátio Digital”.</p> <p>2. Promote, with the students of São Paulo Municipal Education System, projects based on the principles of open government aimed at their Educational Units, involving also school communities and surrounding communities, holding semiannual events to present the developed projects and share experiences.</p>
Sep 26, 7 PM	Information System, Participatory Communication and Transparency	Ponto de Economia Solidária	West	<p>1. Develop the integration of the Official Gazette, the Transparency Portal and the Budget and Finance System (SOF), with user-friendly language and interfaces, aiming at accessibility through digital and physical communication (website, clipping, messages, posts), through the “INFOAberta” Network focal points and organized civil society agents to disseminate these systems and train civil society and civil servants to use them.</p> <p>2. Create an integration plan for municipal information systems, implementing connectors that extract data from different sources and gather them in an open data portal using easy-to-understand language (municipal infrastructure of open data / Geosampa model).</p>
Sep 29, 9 AM	Budget	CEDECA Sapopemba	East	<p>1. Institutionalize the participatory budget through the Municipal Participatory Council and civil society, in the 32 Subprefectures, creating rules and procedures to be followed by subprefects, including: newsletter (printed and online) and website, in friendly/easy-to-understand language, about implemented and proposed expenses by sector and project; creation of a public register of organizations and citizens for dissemination of information; broad and prior dissemination of participatory budget actions and discussions;</p> <p>2. Decentralize the public budget by regionalizing it, from planning to execution, opening its planning and accountability processes by sectoral policies (eg, ethnicity, gender and others), districts and public agencies and facilities, ensuring the effective transparency of these actions.</p>
Oct 1, 7 PM	Budget	Santana/ Tucuruvi Subprefecture	North	<p>1. Re-create the Participatory Planning and Budgeting Council (CPOP) that will discuss and decide with the citizenry on projects, needs and budgetary priorities together with the Subprefectures.</p> <p>2. Develop a platform with informational content in easy-to-understand language, execution data by region, socio-demographic data by region, with integration between databases and budget</p>

				execution divided by themes, secretariats and Subprefectures.
Oct 2, 7 PM	Decentralization and Local Development	Capela do Socorro Subprefecture	South	<p>1. Develop training activities at the Subprefectures for citizens, involving and interacting with local entities (organizations, movements, associations, cooperatives, etc.) regarding the functioning of municipal management and the spaces and forms of participation in planning and decision making, in order to empower them as local development actors.</p> <p>2. Bind public spending to action plans developed through social participation, discussing and deliberating collectively on local demands, respecting municipal participatory councils, agents and users of public facilities and other local participatory bodies, and ensuring availability and accessibility of the public budget by region and agency and facility.</p>
Oct 3, 7 PM	Fight Against Corruption	São Paulo City Council	Central	<p>1. Apply the mandatory use of the Open Contracting standards for the works of the City of São Paulo, making them available at “Geosampa” and their entirety published on Transparency Portal.</p> <p>2. Institutionalize that the bidding processes become subject to citizen monitoring, through civil society agents working on the theme/area in question and related to the territory, who will be selected by draw and take turns, guaranteeing accessibility to public data in open format through the integration of contract systems, public bids and the Budget and Finance System of the City of São Paulo</p>
Oct 4, 7 PM	Decentralization and Local Development	Comunidade Cultural Quilombaque	North	<p>1. Foster dialogue between the Municipal Government of São Paulo, its regional departments, the Municipal Participatory Councils (CPM), other councils and the population of their respective territories by interacting with local entities (organizations, movements, associations, cooperatives, etc.) and holding itinerant CPM meetings in the venues of the mentioned entities.</p> <p>2. Set a parameter, based on equity criteria, for the distribution of municipal public resources, as provided for in Article 4 of the Municipal Act no. 16496/16 (Act on Promotion of Culture in Deprived Areas and City Fringes), which provides that 90% of the resources should be allocated to the districts where 10% of the households have an average per capita income of up to 1/2 minimum salary, where 90% of the São Paulo’s population live.</p>
Oct 6, 2 PM	Education	UNIFESP Zona Leste	East	<p>1. Increase transparency, technology and innovation so that the educational community (educators, managers, students, families and civil</p>

				<p>society) can monitor the implementation of the resources of the Educational Units (UEs) and participate in decisions on the allocation of investments.</p> <p>2. Include in the Political Pedagogical Project a co-creation process of cultural and citizenship literacy activities at local level and school surroundings, with the involvement of the school community (PTAs, parents, principal, teachers, students and staff), enforce SME Ordinance 6771/2013, making it public, visible, and also create an open physical and online calendar, to organize and make the local cultural and school public spaces available for public use, and to render account of the activities carried out at the end of the school year (online, printed and posters).</p>
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Servants of the following government agencies participated in the workshops: Municipal Secretariat of International Affairs (SMRI); Municipal Comptroller General's Office (CGM); Municipal Secretariat of Privatization and Partnerships (SMDP); Municipal Secretariat of Economic Development (SMDE); Municipal Secretariat of Education (SME); Municipal Secretariat of Finance (SF); Municipal Secretariat of Management (SG); Municipal Secretariat of Urban Development (SMDU); Capela do Socorro Subprefecture; Santana/Tucuruvi Subprefecture; and the Information and Communications Technology Company of The City of São Paulo (Prodam). Citizens in general, different councilors, members of forums and representatives of entities and movements such as the Tide Setúbal Foundation, Minas Mil, Vetor Brasil, CEDECA and Periferia Invisível, as well as members of the Multi-Stakeholder Forum also participated.

#### DEFINING THE FIVE COMMITMENTS OF THE NEW ACTION PLAN

The 20 commitment proposals made at the workshops were submitted to another online public consultation held between October 15 and 30, 2018, in which the population should indicate the commitments to be covered by the 2nd Open Government Action Plan. With the purpose of clarifying questions, involving citizens and making this stage of the process more open, the Supervision on Open Government Affairs also promoted a

face-to-face action within the public consultation on October 24, in the city center, together with some members of the Multi-Stakeholder Forum. In all, 2,279 valid inputs were received and the voting results can be seen below:

Table 4: Commitments voted on in public consultation

THEME	COMMITMENT	VOTES
Budget	<b>Institutionalize the participatory budget through the Municipal Participatory Council and civil society, in the 32 Subprefectures, creating rules and procedures to be followed by subprefects, including: newsletter (printed and online) and website, in friendly/easy-to-understand language, about implemented and proposed expenses by sector and project; creation of a public register of organizations and citizens for dissemination of information; broad and prior dissemination of participatory budget actions and discussions.</b>	668
	Develop a platform with informational content in easy-to-understand language, execution data by region, socio-demographic data by region, with integration between databases and budget execution divided by themes, secretariats and Subprefectures.	657
	Re-create the Participatory Planning and Budgeting Council (CPOP) that will discuss and decide with the citizenry on projects, needs and budgetary priorities together with the Subprefectures.	489
	2Decentralize the public budget by regionalizing it, from planning to execution, opening its planning and accountability processes by sectoral policies (e.g., ethnicity, gender and others), districts and public agencies and facilities, ensuring the effective transparency of these actions.	465
Decentralization and Local Development	<b>Bind public spending to action plans developed through social participation, discussing and deliberating collectively on local demands, respecting municipal participatory councils, agents and users of public facilities and other local participatory bodies, and also ensuring availability and accessibility of the public budget by region and agency and facility.</b>	726
	Set a parameter, based on equity criteria, for the distribution of municipal public resources, as provided for in Article 4 of the Municipal Act no. 16496/16 (Act on Promotion of Culture in Deprived Areas and City Fringes), which provides that 90% of the resources should be allocated to the districts where 10% of the households have an average per capita income of up to 1/2 minimum salary, where 90% of the São Paulo's population live.	699
	Develop training activities at the Subprefectures for citizens, involving and interacting with local entities (organizations, movements, associations, cooperatives, etc.) regarding the functioning of municipal management and the spaces and forms of participation in planning and decision making, in order to empower them as local development actors.	491
	Foster dialogue between the Municipal Government of São Paulo, its regional departments, the Municipal Participatory Councils (CPM), other councils and the population of their respective territories by interacting with local entities (organizations, movements, associations, cooperatives, etc.) and holding itinerant CPM meetings in the venues of the mentioned entities.	363
Information System, Participatory Communication and Transparency	<b>Develop the integration of the Official Gazette, the Transparency Portal and the Budget and Finance System (SOF), with user-friendly language and interfaces, aiming at accessibility through digital and physical communication (website, clipping, messages, posts), through the "INFOAberta" Network focal points and organized civil society agents to disseminate these systems and train civil society and civil servants to use them.</b>	879

	Create an integration plan for municipal information systems, implementing connectors that extract data from different sources and gather them in an open data portal using easy-to-understand language (municipal infrastructure of open data / Geosampa model).	801
	Improve the municipal government websites, using current web standards and friendly language, to promote and broaden citizen participation.	406
	Develop a data dictionary for the municipal databases, increase access to databases of secretariats responsible for service delivery, seeking to integrate them, adopting easy-to-understand language and participatory communication as recommended in the Edu-Communication Act (Municipal Act 13,941 / 2004).	193
Education	<b>Include in the Political Pedagogical Project a co-creation process of cultural and citizenship literacy activities at local level and school surroundings, with the involvement of the school community (PTAs, parents, principal, teachers, students and staff), enforce SME Ordinance 6771/2013, making it public, visible, and also create an open physical and online calendar, to organize and make the local cultural and school public spaces available for public use, and to render account of the activities carried out at the end of the school year (online, printed and posters).</b>	<b>902</b>
	Increase transparency, technology and innovation so that the educational community (educators, managers, students, families and civil society) can monitor the implementation of the resources of the Educational Units (UEs) and participate in decisions on the allocation of investments	661
	Promote, with the students of São Paulo Municipal Education System, projects based on the principles of open government aimed at their Educational Units, involving also school communities and surrounding communities, holding semiannual events to present the developed projects and share experiences.	431
	Create a specific digital tool for the São Paulo Municipal Secretariat of Education to promote transparency and regionalized tracking of Regional Departments of Education resources/expenditures in accessible language to teachers, managers, parents, students and society in general, including face-to-face diffusion and training activities at schools and at “Pátio Digital”.	285
Fight Against Corruption	<b>Institutionalize that the bidding processes become subject to citizen monitoring, through civil society agents working on the theme/area in question and related to the territory, who will be selected by draw and take turns, guaranteeing accessibility to public data in open format through the integration of contract systems, public bids and the Budget and Finance System of the City of São Paulo.</b>	<b>868</b>
	Restrict the number of high-level political appointments, as well as the appointment for management, board, coordination and supervision positions, to people with proven experience in the area and demonstrably associated with the territory, making publicly available the curricula of candidates and current holders of these positions.	732
	Apply the mandatory use of the Open Contracting standards for the works of the City of São Paulo, making them available at “Geosampa” and their entirety published on Transparency Portal.	512
	Establish a program of territorial agents to promote social participation, disseminating channels of transparency and mechanisms of dialogue with municipal management	167

After electing the commitments, the next stage was to hold thematic conversation rounds, again openly involving Government and Civil Society stakeholders to establish the milestones, the implementing actors and deadlines. The conversation rounds would be around 4 hours long and would follow the schedule below, as established by the Multi-Stakeholder Forum:

Table 5: Initial schedule of conversation rounds for definition of milestones

DATE	CONVERSATION ROUND THEME
November 6, 2018	Fight Against Corruption
November 7, 2018	Budget
November 9, 2018	Information System, Participatory Communication and Transparency
November 12, 2018	Education
November 13, 2018	Decentralization and Local Development

The activity methodology was still being organized and potential facilitators were being identified. As internal preparation for this moment, the Supervision on Open Government Affairs team called for government alignment meetings with the Secretariats involved in the implementation of each of the commitments. At the second alignment meeting, held on November 1, 2018 to discuss the theme "Fight Against Corruption", potential legal obstacles were identified for the implementation of the commitment in question. Thus, the Offices attending the meeting decided that the commitment texts should be submitted to legal and technical analysis before the conversation rounds, which were suspended until further notice. This meeting had the participation of the following staffs: Municipal Comptroller General's Office (CGM), Municipal Secretariat of Justice (SMJ), Municipal Secretariat of Management (SG), Secretariat of Municipal Government (SGM), Municipal Secretariat of Subprefectures (SMSUB), Municipal Secretariat of Finance (SF) and Municipal Secretariat of International Affairs (SMRI).



The first technical opinion, issued by the Municipal Secretariat of Management (SG), was delivered on November, 21. Then the Secretariat of Municipal Government (SGM) was formally requested to issue a legal opinion on the five commitments voted on by public consultation, which determined that other Departments involved in implementing the Action Plan should also come forward. The request was forwarded to the following departments: Municipal Comptroller General's Office (CGM), Municipal Secretariat of Social Relations (SERS), Municipal Secretariat of Finance (SF), Municipal Secretariat of Subprefectures (SMSUB), Municipal Secretariat of Management (SG), Municipal Secretariat of Innovation and Technology (SMIT), Municipal Secretariat of Urban Development (SMDU)<sup>18</sup>, Municipal Secretariat of Education (SME), and Municipal Secretariat of Justice (SMJ).

These opinions were last received by Supervision on Open Government Affairs on December, 6. The team organized the information and then held successive alignment meetings with the Secretariats in order to discuss the opinions, possible changes and follow-ups, as well as the involvement of each secretariat in the implementation of the commitments.

The meetings on "Budget" and "Decentralization and Local Development" were held on December 11, 2018. "Fight Against Corruption" and "Information System, Participatory Communication and Transparency" commitments were discussed on December 12, 2018 and, finally, the "Education" commitment meeting was held on December 13, 2018.

Since the time for executing the co-creation schedule was reduced and in order to comply with the timetable established by OGP, which establishes the deadline of December 31, 2018, for delivery of the 2018-2020 action plans by subnational members, these alignment meetings were also used for the Departments to suggest their possible commitment milestones.

Below are the summaries of the opinions and brief information on the meetings, the discussions of which were sent for suggestion of changes in the original wording of the

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<sup>18</sup> As SGM's request did not mention SMDU specifically, the Department stated that it would not issue opinions regarding the commitments, being disregarded in the alignment meetings with the Secretariats held subsequently. The Department, however, continued participating in the Multi-Stakeholder Forum meetings.

commitments<sup>19</sup>. It is important to note that, in addition to the abovementioned Departments, all governmental alignment meetings were attended by representatives of the Legal Department of the Secretariat of Municipal Government (SGM) and/or the Municipal Comptroller General's Office (CGM), except the meeting on "Budget".

The alignment meeting on the Fight Against Corruption commitment was attended by representatives of Supervision on Open Government Affairs / Municipal Secretariat of International Affairs (SMRI), Municipal Comptroller General's Office (CGM), Municipal Secretariat of Management (SG), Municipal Secretariat of Subprefectures (SMSUB), Secretariat of Municipal Government (SGM) and Municipal Secretariat of Finance (SF).

Table 6: Summary of the opinions regarding the "Fight Against Corruption" commitment"

"Fight Against Corruption" commitment
<p>"Institutionalize that the bidding processes become subject to citizen monitoring, through civil society agents working on the theme/area in question and related to the territory, who will be selected by draw and take turns, guaranteeing accessibility to public data in open format through the integration of contract systems, public bids and the Budget and Finance System of the City of São Paulo"</p>
<p>Highlights in the opinions:</p> <ul style="list-style-type: none"> <li>● The bidding process, provided for in item XXI of Article 37 of the Federal Constitution, is governed mainly by Law No. 8,666/93 and Law 10,520/02 (trading modality) at the federal level and, at the municipal level, by Municipal Law No. 13,278/02 and Municipal Decree no. 54.102/2013 (electronic trading), being conducted by a Bidding Committee, which may be permanent or special, duly appointed by the competent authority, or, in the case of Trading, by the Auctioneer and support team, all government staff members. It is legally unfeasible to provide for the participation of a citizen who is not a government staff member in the Bidding Committee or Auctioneer Support Team.</li> <li>● There are already instruments that allow any citizens to follow and exercise social control on public procurement and bids. Citizen monitoring can occur through access to information on the bidding processes carried out by the city made available on the "Bolsa Eletrônica de Compras (BEC)" website, on the Federal Government Procurement Portal – "COMPRASNET" or at the Banco do Brasil e-bidding system, since all bids must be carried out through one of these systems, in addition to information published on the City Official Gazette, on the e-business systems of the City of São Paulo and on the Transparency Portal. In addition, all bidding processes of the City of São Paulo have registration and formalization in an electronic administrative process, available at the Electronic Information System (SEI). Information related to the bidding may also be requested under the Access to Information Act (Federal Law 12,527/2011, regulated in the city by Municipal Decree 53.623 / 12).</li> </ul>
<p>Recommendation: Improve existing tools and instruments for information access and social control, in addition to developing training actions and better dissemination of such instruments.</p>

<sup>19</sup> The entire process, with the full reports and opinions issued by each Secretariat, can be found through the [public consultation mechanism of the SEI Platform](#), already mentioned as an Open Government tool in this document. To locate it, simply use the process number: 6073.2018/0000357-3.

Based on the information summarized in Table 6, the following wording was proposed for the commitment:

“Guarantee the accessibility of public data in open format, through integration and betterment of the information made available on contracts, bids and budgetary/financial execution of the city of São Paulo, improving existing mechanisms, enabling better conditions for citizen monitoring of bidding processes”

The alignment meeting on the Decentralization and Local Development commitment was attended by representatives of Supervision on Open Government Affairs / Municipal Secretariat of International Affairs (SMRI), Municipal Comptroller General’s Office (CGM), Municipal Secretariat of Management (SG), Municipal Secretariat of Subprefectures (SMSUB), Secretariat of Municipal Government (SGM), and Municipal Secretariat of Finance (SF).

Table 7: Summary of the opinions regarding the “Decentralization and Local Development” commitment

“Decentralization and Local Development” commitment
<p>“Bind public spending to action plans developed through social participation, discussing and deliberating collectively on local demands, respecting municipal participatory councils, agents and users of public facilities and other local participatory bodies, and also ensuring availability and accessibility of the public budget by region and agency and facility.”</p>
<p>Highlights in the opinions:</p> <ul style="list-style-type: none"> <li>• Expense binding is not allowed according to the Federal Constitution, item IV of Article 167, except for the distribution of the proceeds of the collection of taxes (referred to by Articles 158 and 159), the allocation of resources for public health actions and services, for the maintenance and development of education and for carrying out tax administration activities, as determined, respectively, by Articles 198, § 2º, 212 e 37, XXII, and to ensure credit operations by anticipation of revenue, provided for in art. 165, § 8, as well as the provisions of paragraph 4 of this Article.</li> <li>• There are no cases provided for in which binding can be performed by cities.</li> </ul>
<p>Recommendation: Change the term “bind”.</p>

Based on the information summarized in Table 7, the following wording was proposed for the commitment:

“In public spending, prioritize action plans developed through social participation, discussing and deliberating collectively on local demands, respecting municipal

participatory councils, agents and users of public facilities and other local participatory bodies, and also ensuring availability and accessibility of the public budget by region and agency and facility.”

The last alignment meeting that resulted in suggestions for changes in the text of the commitment was Education, with the participation of representatives from Supervision on Open Government Affairs / Municipal Secretariat of International Affairs (SMRI), the Municipal Secretariat of Education (SME), and the Municipal Comptroller General’s Office (CGM).

Table 8: Summary of the opinions regarding the “Education” commitment

“Education” commitment
<p>“Include in the Political Pedagogical Project a co-creation process of cultural and citizenship literacy activities at local level and school surroundings, with the involvement of the school community (PTAs, parents, principal, teachers, students and staff), enforce SME Ordinance 6771/2013, making it public, visible, and also create an open physical and online calendar, to organize and make the local cultural and school public spaces available for public use, and to render account of the activities carried out at the end of the school year (online, printed and posters).”</p>
<p>Highlights in the opinions:</p> <ul style="list-style-type: none"> <li>● Interference in the co-creation of pedagogical activities violates the precepts of school autonomy, self-management and protagonism, as recommended by the National Education Guideline and Framework Law (“Lei de Diretrizes e Bases da Educação” - Federal Law 9,934/1996) in Articles 12, 13 and 14.</li> <li>● The Political-Pedagogical Projects (PPPs), documents guiding the Educational Units, are developed annually, considering previous studies and projects developed by the units themselves, in addition to the participation of teachers, the management team and the community. The PPPs are public documents and available for consultation by any interested party upon request to the manager of each school.</li> <li>● The dissemination of the concept of citizenship is already promoted by the Municipal Secretariat of Education and its Educational Units through various activities in each community and the Educational Curriculum of the City of São Paulo, released in December 2017 and built through a comprehensive participatory process involving more than 42,000 students and 16,000 education professionals, with guidelines that propose a more inclusive, democratic, prosperous and sustainable society.</li> <li>● The ordinance mentioned in the text of the commitment has been revoked and replaced by four other normative devices, which are issued annually; it provides guidelines for the school units to organize the following school year.</li> <li>● Each Educational Unit organizes its schedule of activities, which is available at each unit for consultation and on the official Secretariat of Education page; the use of spaces is possible by prior booking, and according to the availability and deliberation of its School Council.</li> </ul>
<p>Recommendation: Assumption of the other three Education commitment proposals sent for public consultation, whether by combing the proposals into a single commitment or by providing for the other actions suggested in the milestones of the second most voted commitment.<sup>20</sup></p>

<sup>20</sup> Text updated in January/2019 due to inconsistencies in wording.

Based on the information summarized in Table 8, the following changes were proposed for the commitment:

1. Agglutination of the second and fourth most voted proposals in public consultation (due to the affinity between these actions):

“Increase transparency, technology and innovation so that the educational community (educators, managers, students, families and civil society) can monitor the implementation of the resources of the Educational Units (UEs) and participate in decisions on the allocation of investments. A digital tool should be created to allow regionalized tracking of Regional Departments of Education resources/expenditures in easy-to-understand language.”

2. Adoption of the second most voted proposal in public consultation, maintaining its text and incorporating the third and fourth proposals in the milestones:

“Increase transparency, technology and innovation so that the educational community (educators, managers, students, families and civil society) can monitor the implementation of the resources of the Educational Units (UEs) and participate in decisions on the allocation of investments.”

These proposals, along with the milestones suggestions by the Secretariats, were presented later for inputs and validation from the Multi-Stakeholder Forum at meetings held on December 14 and 17<sup>21</sup>. On those occasions, members of civil society indicated new milestones and changed some of the proposed actions. The commitments and the milestones resulting from all these activities and interactions are in the next section of this document.

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<sup>21</sup> Updated in January/2019 – the meeting held on December 17 had not been mentioned in the previous version of this Plan.

During the first months of 2019, accordingly to the analysis of São Paulo City Hall, some changes were necessary in the texts of the commitments 1 and 2, due to issues on the operational and technical capacity to materialize them. In this session these changes and their incorporation into this plan will be detailed.

### March 2019

#### Commitment 1

The text of the 5th milestone of this commitment has been changed as requested by the Finance Secretariat and the Municipal Secretariat of the Subprefectures, since it would not be possible to maintain the term "deliberative" in it. The new text was defined in an ordinary meeting of the Multi-stakeholder Forum on 03/27/2019 and confirmed it with the SF according to Oficial Eletronic Process (SEI) number 6011.2019/0000370-4.

The text:

"Ensure the implementation of a deliberative mechanism for participation, planning, execution and social control of the budget of the city of São Paulo through the Municipal Participatory Councils"

Was replaced by:

"Ensure the implementation of a deliberative mechanism for participation, planning, execution and social control of the budget of the city of São Paulo through the Municipal Participatory Councils."

**May 2019**

### **Commitment 1**

In May 2019, following meetings held between the Municipal Comptroller General's Office (CGM), Municipal Secretariat of Subprefectures (SMSUB), Municipal Secretariat of Education (SME), Secretariat of Municipal Government (SGM), Municipal Secretariat of Finance (SF), Special Secretariat of Social Relations (SERS), the texts of Commitment 1 and its milestones 3 and 5 were changed and the new text was subsequently submitted to approval by the Multistakeholder Forum on its meetings on June 19th 2019 (ordinary) and July 3rd 2019 (extraordinary) (explained on the following pages).

The texts:

Commitment: "Institutionalize the participatory budget through the Municipal Participatory Council and civil society, in the 32 Subprefectures, creating rules and procedures to be followed by subprefects, including: newsletter (printed and online) and website, in friendly/easy-to-understand language, about implemented and proposed expenses by sector and project; creation of a public register of organizations and citizens for dissemination of information; broad and prior dissemination of participatory budget actions and discussions."

Milestone 3: "Carry out actions to qualify the performance of municipal participatory counselors, including the provision of training through partnerships with public and private agencies, on subjects related to management and public policies, budget planning, social participation and access to data."

Milestone 5: "Ensure the implementation of a participatory mechanism of budget planning and of social control of the budget execution of the city of São Paulo through the Municipal Participatory Councils"

Were replace by:

Commitment: “Provide instruments of transparency on fiscal management, promoting wide publicity for them, including electronic means open to the public: the plans, budgets and laws of budgetary directives (LDO); the budget legal reporting (accountability reporting) and its respective legal and technical opinion and the fiscal management reports.”

Milestone 3: “Carry out actions to facilitate the performance of municipal participatory counselors, including the provision of training through partnerships with public and private agencies, on subjects related to management and public policies, budget planning, social participation and access to data.”

Milestone 5: “Ensure the implementation of a participatory mechanism of budget planning and of social control of the budget execution of the city of São Paulo through public hearings.”

The changes made are intended to provide transparency, publicity and broad access of each budget component and their execution (“Plano Plurianual”; “Lei de Diretrizes Orçamentárias”; “Lei Orçamentária Anual”), of the budget legal reporting (accountability reporting) and its respective legal and technical revisions, as well as reports of fiscal execution, which will facilitate the participation and social control over the public budget.

The purpose of Milestone 3 is to strengthen the work of Municipal Councilors by offering training and partnership with public and private agencies regarding management and public policies affairs, budget planning, social participation and access to data.

Finally, the modification of Milestone 5 was carried out in order to implement the mechanism of participation and social control in public hearings, according to the established by Decree 57802/2017, which provides for the guarantee of popular participation in the elaboration budget pieces through the direct participation of citizens in regional public hearings to be held in the 32 subprefectures.



## **Commitment 2**

On the same date, also by indication of the same Secretariats mentioned above, changes were proposed in the commitment 2 and in its milestones. Those changes were also submitted for approval of the Multi-stakeholder Forum. The texts:

Commitment: “In public spending, prioritize action plans developed through social participation, discussing and deliberating collectively on local demands, respecting municipal participatory councils, agents and users of public facilities and other local participatory bodies, and also ensuring availability and accessibility of the public budget by region and agency and facility.”

Milestone 1: “Develop the Regional Action Plans and Neighborhood Plans, resulting from “Plano Diretor Estratégico”, as provided for in Law no. 16,050/2014 and decrees regulating it.”

Milestone 2: “Ensure the implementation of the Regional Action Plans and Neighborhood Plans developed.”

Were replaced by:

Commitment: “Elaborate the Action Plans of the Subprefectures, listening to the territorial demands, the municipal councils, agents and users of public facilities and other local participatory instances, and guaranteeing the publicity and accessibility of the public budget”.

Milestone 1: Develop the Regional Action Plans, resulting from “Plano Diretor Estratégico”, as provided for in Law no. 16,050/2014 and decrees regulating it.

Milestone 2: Ensure the implementation of the Action Plans that were created.

The reasoning for that change comes from researches by the Secretariat of Municipal Government and meetings held between that same secretariat, the Municipal Secretariat of the Subprefectures (SMSUB) and the Municipal Secretariat of Urban Development (SMDU), which concluded on the operational limitation of the City Hall to elaborate and implement the Neighborhood Plans, as quoted in the original Action Plan text. Likewise, currently there is no formal nor official definition of neighborhoods in the city of São Paulo, nor a predefined methodology for the geographically establishing neighborhoods. In the hypotheses raised, a demarcation of neighborhoods made with social participation, accompanied by geophysical, historical and social studies of the localities would require much more staff than the current available team of SMDU and SMSUB, as it would demand time of execution that would by far exceed the time of this Open Government Action Plan.

In an ordinary meeting of the Multistakeholder Forum on June 19th, 2019, the amendments to commitments 1 and 2 made in May were presented by Deputy Secretary, Alexis Vargas, in charge of Government's Strategic Projects. The civil society representatives of the Multistakeholder Forum expressed disagreement over the change, for which it was decided to 1) re-discuss changes in Commitment 1 at a extraordinary MSF meeting meeting on July, 3rd 2019, and 2) re-discuss the Commitment 2 changes at a meeting of its own Working Group on July 2nd, 2019, to then present a proposal at the aforementioned extraordinary meeting of July 3rd, 2019.

At the Commitment 2 Working Group meeting on July 2nd 2019 it was decided, by consensus, to accept the changes in this commitment milestones and to add a new milestone with the following wording:

"Elaborate and publish a guide for the development of neighborhood plans"

However, there was no consensus on the modification in the text of the commitment. The civil society present at the meeting objected to the changes in the text of the commitment while the representations of the City Hall of São Paulo were in favor of the changes.

At the extraordinary meeting of the Multistakeholder Forum of July 3rd, 2019, after an initial discussion and lack of consensus among the assembled representatives, the decisions were taken by a vote:

- 1) The changes suggested by São Paulo City Hall in the text of Commitment 1 and in the texts of its milestones were approved, with the following results:

In favor of the changes	Opposed to the changes
Municipal Comptroller General's Office	Former Open Government Agent
Secretariat of Municipal Government	Associação de Projetos Integrados e Desenvolvimento Sustentável
Municipal Secretariat of Human Rights and Citizenship	Fundação Escola de Comércio - Álvares Penteado
Municipal Secretariat of Management	Fundação Tide Setúbal
Municipal Secretariat of Innovation and Technology	Movimento Cultural das Periferias
Municipal Secretariat of International Affairs	Rede pela Transparência e Participação Social
Municipal Secretariat of Urban Development	WRI Brasil
Municipal Court of Accounts	-
<b>Total: 8</b>	<b>Total: 7</b>

- 2) The changes suggested by São Paulo City Hall in the text of Commitment 2 and in the texts of its milestones were approved, with the following results:

In favor of the changes	Opposed to the changes
Municipal Comptroller General's Office	Former Open Government Agent
Secretariat of Municipal Government	Associação de Projetos Integrados e Desenvolvimento Sustentável

Municipal Secretariat of Human Rights and Citizenship	Fundação Escola de Comércio - Álvares Penteado
Municipal Secretariat of Management	Fundação Tide Setúbal
Municipal Secretariat of Innovation and Technology	Movimento Cultural das Periferias
Municipal Secretariat of International Affairs	Rede pela Transparência e Participação Social
Municipal Secretariat of Urban Development	WRI Brasil
Municipal Court of Accounts	-
<b>Total: 8</b>	<b>Total: 7</b>

Once these issues were resolved, the changes in this open government action plan were finished.

## COMMITMENTS OF THE 2ND OPEN GOVERNMENT ACTION PLAN

<b>Commitment no. 1: "Budget"</b>	
Provide instruments of transparency on fiscal management, promoting wide publicity for them, including electronic means open to the public: the plans, budgets and "Leis de Diretrizes Orçamentárias" (LDO); the budget legal reporting (accountability reporting) and its respective legal and technical opinion and the fiscal management reports.	
Commitment start and end date: January/2019 - August/2020	
<b>Lead implementing agency/actor</b>	Municipal Secretariat of Finance (SF) <sup>22</sup>
<b>Commitment description</b>	
<b>What is the public problem that the commitment will address?</b>	Although there are mechanisms that allow citizens to participate in the budget of the city of São Paulo, there is pressure from civil society to better and expand the spaces and forms of participation. In addition, the need for clearer language in the provision of budgetary and financial information as well as a wider dissemination of this information have been pointed out.
<b>Overall objective(s) and expected result(s)</b>	With the implementation of this commitment, we expect to provide better conditions for social control of the municipal budget, as well as to improve and broaden the forms of participation by society
<b>How will the commitment contribute to solve the public problem?</b>	By establishing a Working Group, with representatives from government and civil society, we intend to identify possibilities for improvement of social control and budgeting participation mechanisms. Another purpose of the commitment is to qualify the performance of counselors, providing them with more tools and information to fulfill their duties. In addition, it should improve the channels and tools of communication with the population, so as to qualify the access to information.
<b>Why is this commitment relevant to OGP values?</b>	This commitment aims to contribute to the improvement of mechanisms for social participation and control of the municipal budget, being relevant for the strengthening of citizen participation. In addition, it aims to contribute to the improvement of the budgetary information provided by the City of São Paulo, being relevant for strengthening and expanding transparency, access to information and, indirectly, public integrity.
<b>Additional Information</b>	Currently, popular participation in the development of budgetary items occurs through public hearings held at the 32 Subprefectures, as provided by Decree no. 57,802/2017. Decree no. 56,208/2015, regulating Articles of Law 15,764/2013, assigns to the Municipal Participatory Councils, among other responsibilities, the monitoring of budget execution within its territory. In addition, accounting data from the City of São Paulo are available on the Transparency Portal and budget data from the Budget and Finance System (SOF) are available through public APIs.

<sup>22</sup> In early 2019, due to changes in the Office Staff of the Departments directly involved in the execution of this commitment, namely, the Secretariat of Municipal Government (SGM) and the Municipal Secretariat of Finance (SF), the Municipal Secretariat of International Affairs, through Supervision on Open Government Affairs, had temporarily assumed the coordination of this action, exceptionally. The objective was to articulate and assign it to the appropriate stakeholders at the beginning of its implementation. With the relocation of Supervision on Open Government Affairs to the Secretariat of Municipal Government ([Decree no. 58.596/2019](#)), this secretariat lead the commitment implementation. Since April 2019, following the progress of the arrangements on the commitment, the Municipal Secretariat of Finances started coordinating this commitment (Oficial Eletronic Process nº 6011.2019/0000370-4).

Milestone activity with a verifiable deliverable		Start date:	End date:
1.1 Establish an intersecretariat Working Group with representatives of civil society from MSF, to improve the mechanisms for municipal budget social control.		February/2019	June/2019
1.2 Carry out and publicize a survey of projects and initiatives on budgeting participation existing in the City Hall.		July/2019	June/2020
1.3 Carry out actions to facilitate the performance of municipal counselors, including the provision of training through partnerships with public and private agencies, on subjects related to management and public policies, budget planning, social participation and access to data.		March/2019	July/2020
1.4 Expand and improve communication channels and tools with the population regarding planning, execution and budget control, adopting clear and simple language.		July/2019	July/2020
1.5 Ensure the implementation of a participatory mechanism of budget planning and of social control of the budget execution of the city of São Paulo through public hearings. <sup>23</sup>		August/2019	August/2020
Contact information			
<b>Name of responsible person from implementing agency</b>		Fabiano Martins de Oliveira	
<b>Title</b>		Subsecretary	
<b>Implementing agency department</b>		Municipal Subsecretariat for Planning and Budget (SUPOM)	
<b>Email and phone</b>		fabianodeoliveira@prefeitura.sp.gov.br / 2873 - 6240	
<b>Other actors involved</b>	<b>State actors involved</b>	Municipal Comptroller General's Office (CGM); Municipal Secretariat of Management (SG); Municipal Secretariat of Subprefectures (SMSUB); Municipal Court of Accounts (TCM); Special Secretariat of Social Relations (SERS); Supervision on Open Government Affairs (SAGA)/Secretariat of Municipal Government (SGM).	
	<b>Civil society actors involved</b>	Associação de Projetos Integrados e Desenvolvimento Sustentável (PIDS); Former Open Government Agent; Fundação Escola de Comércio Álvares Penteado (FECAP);	
<sup>23</sup>			

The text of this milestone has been changed as requested by the Finance Secretariat and the Municipal Secretariat of the Subprefectures, since it would not be possible to maintain the term "deliberative" in it. The new text was defined in an ordinary meeting of the Multi-stakeholder Forum on 03/27/2019 and confirmed it with the SF according to Oficial Eletronic Process (SEI) number 6011.2019/0000370-4. (Previous text: "Ensure the implementation of a deliberative mechanism for participation, planning, execution and social control of the budget of the city of São Paulo through the Municipal Participatory Councils").

		Movimento Cultural das Periferias (MCP).
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### Commitment no. 2: “Decentralization and Local Development”

Elaborate the Action Plans of the Subprefectures, listening to the territorial demands, the municipal councils, agents and users of public facilities and other local participatory instances, and guaranteeing the publicity and accessibility of the public budget.

Commitment start and end date: January/2019 - August/2020

**Lead implementing agency/actor**

Municipal Secretariat of Subprefectures (SMSUB)

#### Commitment description

<b>What is the public problem that the commitment will address?</b>	During the co-creation process, civil society pointed out that there was no guarantee of execution of action plans built through participation, as there was no provision for implementation budget, or even the postponement of its development. This is the case of the Regional Action Plans and Neighborhood Plans, foreseen in “Plano Diretor Estratégico” (Municipal Law No. 16,050/2014, with guidelines on the city development and expansion), whose development and implementation deadline was not met (as provided by Decree 57,537/2016).
<b>Overall objective(s) and expected result(s)</b>	By implementing this commitment, we seek to make feasible the development of the aforementioned plans in a participatory manner, as provided by the legislation, and in dialogue with the Municipal Participatory Councils and their respective territories.  The development and implementation of the aforementioned Plans are expected to be carried out through a participatory process, detailing the guidelines included in “Plano Diretor Estratégico” within each of the 32 Subprefectures. The action should articulate sectorial and complementary policies and proposals related to urban-environmental issues in their physical and territorial aspects.
<b>How will the commitment contribute to solve the public problem?</b>	The commitment provides for not only the development, but also the implementation of the Regional Action Plans and Neighbourhood Plans. Since they are elaborated, it is possible to seek to put them on the municipal budget planning agenda, aiming at their prioritization in public spending.  In addition, the implementation of this commitment, as well as the other ones in this Action Plan, also contributes indirectly to the solution of the problem pointed out. <sup>24</sup>
<b>Why is this commitment relevant to OGP values?</b>	In seeking to ensure the development and implementation of the aforementioned plans, the commitment helps strengthen the spaces and tools for participation, enabling citizens to indicate their regional needs and priorities.
<b>Additional Information</b>	

<sup>24</sup> Text updated in January/2019 due to inconsistencies in wording.

Milestone activity with a verifiable deliverable		Start date:	End date:
2.1 Develop the Regional Action Plans, resulting from “Plano Diretor Estratégico”, as provided for in Law no. 16,050/2014 and decrees regulating it.		January/2019	December/2019
2.2 Ensure the implementation of the Action Plans that were created.		January/2020	August/2020
2.3 Ensure the wide dissemination, in clear and simple language, of the aforementioned plans.		January/2020	August/2020
2.4 Elaborate and publish a guide for the development of neighborhood plans		January/2020	August/2020
Contact information			
<b>Name of responsible person from implementing agency</b>		Alexandre Modonezi de Andrade	
<b>Title, Department</b>		Municipal Secretary of Subprefectures	
<b>Email and phone</b>		+55 11 4934-3000	
<b>Other actors involved</b>	<b>State actors involved</b>	Municipal Secretariat of Management (SG); Municipal Secretariat of Finance (SF); Municipal Secretariat of Urban Development Supervision on Open Government Affairs (SAGA)/Secretariat of Municipal Government (SGM) <sup>25</sup> .	
	<b>Civil society actors involved</b>	Former Open Government Agent; Fundação Escola de Comércio Álvares Penteado (FECAP); Associação de Projetos Integrados e Desenvolvimento Sustentável (PIDS).	

Commitment no. 3: “Information System, Participatory Communication and Transparency”	
Develop the integration of the Official Gazette, the Transparency Portal and the Budget and Finance System (SOF), with user-friendly language and interfaces, aiming at accessibility through digital and physical communication (website, clipping, messages, posts), through the “INFOAberta” Network focal points and organized civil society agents to disseminate these systems and train civil society and civil servants to use them.	
Commitment start and end date: January/2019 - August/2020	
<b>Lead implementing agency/actor</b>	Municipal Comptroller General’s Office (CGM)
Commitment description	
<b>What is the public problem that the commitment will address?</b>	The City of São Paulo has several portals and systems that provide public information, not always in an integrated way or in a clear and simple language. In addition, based on the demands made by the citizens throughout the co-creation

<sup>25</sup> With the relocation of the Supervision on Open Government Affairs to the Secretariat of Municipal Government ([Decree no. 58.596/2019](#)), the SMRI will no longer be involved in this commitment.



	process, it was identified that the population do not know all the uses of the mechanisms that allow access to information.	
<b>Overall objective(s) and expected result(s)</b>	By implementing this commitment, we seek to provide more qualified access to information for the population, in addition to training civil servants and citizens to increase the use of the portals and systems available.	
<b>How will the commitment contribute to solve the public problem?</b>	In seeking ways to improve portals of access to information, and providing training and better dissemination of existing portals and systems, the commitment will contribute to making public information available in a more integrated way, in a more accessible language, and to further exploring the potentialities of portals and systems mentioned by citizens and servers.	
<b>Why is this commitment relevant to OGP values?</b>	The actions foreseen in this commitment seek to improve the quality of access to information by citizens, proving relevant for the strengthening of transparency and public integrity.	
<b>Additional Information</b>		
<b>Milestone activity with a verifiable deliverable</b>	<b>Start date:</b>	<b>End date:</b>
3.1 Improve the Transparency Portal, ensuring better usability.	January/2019	December/2019
3.2 Develop informative actions and materials for citizens regarding the use of the three portals and systems mentioned.	January/2019	June/2020
3.3 Training for “INFOAberta” Network in relation to the use of the three portals and systems mentioned.	January/2020	August/2020
3.4 Develop a feasibility study for the implementation of a platform for communication and social participation.	January/2019	December/2019
3.5 Encourage, through “Agentes de Governo Aberto” Program (“Open Government Agents”) public notice, the submission of projects related to access to information and use of the portals and systems mentioned.	January/2019	August/2020
<b>Contact information</b>		
<b>Name of responsible person from implementing agency</b>	Gustavo Ungaro	
<b>Title, Department</b>	Municipal Comptroller General, Municipal Comptroller General’s Office (CGM)	
<b>Email and phone</b>	controladoriageral@prefeitura.sp.gov.br +55 11 3113-8234	
<b>Other actors involved</b>	<b>State actors involved</b>	Municipal Secretariat of Innovation and Technology (SMIT) Municipal Secretariat of Management (SG); Municipal Secretariat of Finance (SF); Municipal Secretariat of Subprefectures (SMSUB); Supervision on Open Government Affairs (SAGA)/Secretariat of Municipal Government (SGM) <sup>26</sup> ; Municipal Court of Accounts (TCM).

<sup>26</sup> With the relocation of the Supervision on Open Government Affairs to the Secretariat of Municipal Government ([Decree no. 58.596/2019](#)), the SMRI will no longer be involved in this commitment.

	<p><b>Civil society actors involved</b></p>	<p>Rede pela Transparência e Participação Social (RETPS); Instituto Update; Fundação Escola de Comércio Álvares Penteado (FECAP); Movimento Cultural das Periferias (MCP).</p>
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<p align="center"><b>Commitment no. 4: “Education”</b></p>	
<p>Increase transparency, technology and innovation so that the educational community (educators, managers, students, families and civil society) can monitor the implementation of the resources of the Educational Units (UEs) and participate in decisions on the allocation of investments.</p>	
<p align="center">Commitment start and end date: January/2019 - August/2020</p>	
<p><b>Lead implementing agency/actor</b></p>	<p>Municipal Secretariat of Education (SME)</p>
<p align="center"><b>Commitment description</b></p>	
<p><b>What is the public problem that the commitment will address?</b></p>	<p>About R\$ 10 billion are allocated annually in the public education budget of the city of São Paulo. However, because of the way the budget and its execution are publicized today, with their codes and technical terms, the information is difficult to understand and does not allow citizens to obtain details on the expenditures nor to identify the regionalization of expenditures by city area or by school.</p>
<p><b>Overall objective(s) and expected result(s)</b></p>	<p>By implementing this commitment, we seek to increase transparency and access to information on the budget used to maintain the educational policies of the city of São Paulo, allowing the citizens to follow up on the execution of such resources.</p>
<p><b>How will the commitment contribute to solve the public problem?</b></p>	<p>The development of instruments that translate into simple language the budget of the Municipal Secretariat of Education, considering the territorial aspect, will increase the effective transparency of the department regarding its resources. In addition, it will provide society with mechanisms and information that will allow citizens to track how these resources are spent, as well as the actions taken to maintain the city educational policies.</p>
<p><b>Why is this commitment relevant to OGP values?</b></p>	<p>This commitment is essential as it provides greater transparency to data on Education budget execution, in a regionalized way, ensuring public access to more complete and detailed information. This allows better conditions for the citizens to get informed and participate in the decisions related to the allocation of investments in the educational units.</p>
<p><b>Additional Information</b></p>	<p>In April 2017, SME started its Open Government Policy, called “Pátio Digital”. Since then, it has been committed to promoting the opening of its data, processes, contents and technologies, with a view to effectively implementing the principles of open government in the Department, with a focus on building trust with society. The commitment, when concluded, will be considered as another important step in this movement of consolidation of this opening process promoted by the Department.</p>

Milestone activity with a verifiable deliverable	Start date:	End date:
4.1 Develop a digital tool that allows regionalized tracking of Regional Departments of Education (DREs) and Educational Units (UEs) resources/expenditures and public transfers in accessible language.	January/2019	August/2020
4.2 Promote open meetings and training with civil society on the mechanisms for following and social control of Education budget resources.	January/2019	August/2020
4.3 Promote, with the students of São Paulo Municipal Education System, projects based on the principles of open government aimed at their Educational Units, involving also school communities and surrounding communities.	August/2019	August/2020
4.4 Hold events to present the open government projects developed by the students and promote the share of experiences between them.	November/2019	August/2020
<b>Contact information</b>		
<b>Name of responsible person from implementing agency</b>	João Cury Neto and Daniel Funcia de Bonis <sup>27</sup>	
<b>Title</b>	Municipal Secretary of Education and Municipal Vice-Secretary of Education, respectively	
<b>Implementing agency department</b>	Coordination of Active Transparency and Internal Control (COTAC)	
<b>Email and phone</b>	smecotac@sme.prefeitura.sp.gov.br +55 11 3396-0257	
<b>Other actors involved</b>	<b>State actors involved</b>	
	<b>Civil society actors involved</b>	Associação de Projetos Integrados e Desenvolvimento Sustentável (PIDS); Fundação Escola de Comércio Álvares Penteado (FECAP); Movimento Cultural das Periferias (MCP).

<sup>27</sup> Updated in April 2019.

<b>Commitment no. 5: "Fight Against Corruption"</b>		
Guarantee the accessibility of public data in open format, through integration and betterment of the information made available on contracts, bids and budgetary/financial execution of the city of São Paulo, improving existing mechanisms, enabling better conditions for citizen monitoring of bidding processes.		
Commitment start and end date: January/2019 - August/2020		
<b>Lead implementing agency/actor</b>	Municipal Comptroller General's Office (CGM)	
<b>Commitment description</b>		
<b>What is the public problem that the commitment will address?</b>	Data on the bidding processes and budgetary/financial execution of the City of São Paulo are made available at different portals and systems, such as the Transparency Portal, the Official Gazette of the City of São Paulo, the Budget and Finance System (SOF) and e-Business of the City of São Paulo. However, the information is not always provided in its complete form and/or in open format. In addition, many of the mechanisms that make it possible for citizens to oversee the bidding processes are still unknown to the population.	
<b>Overall objective(s) and expected result(s)</b>	By implementing this commitment, we expect to foster greater integration of information related to the bidding processes and budgetary/financial execution. Another objective is to provide citizens with more information on the existing citizen monitoring mechanisms, thus ensuring more effective forms of social control.	
<b>How will the commitment contribute to solve the public problem?</b>	Seeking to understand the ways of making the data mentioned above available, it will be possible to point out its possible limitations and possibilities for improvement. In addition, the internal flows of information availability are planned to be improved, aiming at more complete and qualified communication of data, as well as training actions aimed at citizens and civil servants that work with bidding, giving them better follow-up and performance conditions.	
<b>Why is this commitment relevant to OGP values?</b>	The actions in this commitment aim to improve the transparency mechanisms of the City of São Paulo, allowing greater social control, especially in relation to bidding processes and public procurement. In addition to seeking to improve transparency, the commitment is also relevant to the strengthening of public integrity, as it addresses one of the procedures most popularly associated with embezzlement and misconduct in public administration, increasing responsiveness and accountability by the government.	
<b>Additional Information</b>		
<b>Milestone activity with a verifiable deliverable</b>	<b>Start date:</b>	<b>End date:</b>
5.1 Make a diagnosis on the information and systems of the City of São Paulo related to contracts, public bidding and budgetary/financial execution.	January/2019	August/2019
5.2 Present a proposal to improve the availability of information in an open and integrated way, relating it, to the territorial aspect when possible.	August/2019	August/2020
5.3 Encourage, through "Agentes de Governo Aberto" Program ("Open Government Agents") public notice, the	January/2019	August/2020

submission of projects related to public bids and public procurement subjects.			
5.4 Expand and improve the training of the public servants working with bids.		February/2019	August/2020
5.5 Standardize and better the publications of the public bids on the Official Gazette of the City of São Paulo and on PubNet.		January/2019	October/2019
5.6 Improve the flows and processes for regular feeding of the records on disreputable and suspended companies.		January/2019	July/2019
<b>Contact information</b>			
<b>Name of responsible person from implementing agency</b>		Gustavo Ungaro	
<b>Title, Department</b>		Municipal Comptroller General, Municipal Comptroller General's Office (CGM)	
<b>Email and phone</b>		controladoriageral@prefeitura.sp.gov.br +55 11 3113-8234	
<b>Other actors involved</b>	<b>State actors involved</b>	Municipal Secretariat of Management (SG); Municipal Secretariat of Finance (SF); Municipal Secretariat of Subprefectures (SMSUB); Municipal Court of Accounts (TCM); Municipal Secretariat of Innovation and Technology (SMIT); Supervision on Open Government Affairs (SAGA)/Secretariat of Municipal Government (SGM) <sup>28</sup> .	
	<b>Civil society actors involved</b>	Transparência Brasil; Fundação Escola de Comércio Álvares Penteado (FECAP).	

<sup>28</sup> With the relocation of the Supervision on Open Government Affairs to the Secretariat of Municipal Government ([Decree no. 58.596/2019](#)), the SMRI will no longer be involved in this commitment.

## APPENDIX I

### CO-CREATION PUBLIC WORKSHOP

Held on August 08, 2018, from 10am to 5pm.

Venue: Auditorium at Martinelli building (15<sup>th</sup> floor) - 405, Rua São Bento – São Paulo.

The workshop aimed at defining the first three guiding themes for the development of the 2nd Open Government Action Plan five commitments. The methodology is described below:

- Start: brief context setting about the Open Government agenda in the city, the partnership with OGP, MSF and the Open Government Action Plans.
- Conversation rounds: divided into two groups - one with Government representatives and the other with civil society representatives - participants were encouraged to exchange ideas and share experiences, trying to align possible issues to be addressed in the Action Plan.
- Brainstorm of Demands: mixed into several small randomly formed groups, participants discussed and identified the existing city problems and needs.
- Presentations: the problems and needs brought up by each group were briefly presented.
- Lunch: during lunchtime, all of the contributions brought by the groups were categorized into major themes, in a discretionary way, by the mediator of the activity and, voluntarily, by participants who wanted to help. Among the participants were representatives of civil society and the Government- some of whom are members of the Multi-Stakeholder Forum. The main themes were:
  - Mobility;
  - Information System and Communication\*;
  - Health;
  - Budget;
  - Decentralization and Local Development;
  - Education and Citizenship Culture.
- World Café: six discussion tables were set up according to the main themes. At least two volunteers remained as “hosts” at each table to guide, monitor and record the

discussions, while the others went from table to table according to their interests, making their contributions to the discussions, providing inputs, with aims to qualify the debates and delve into the arguments about the themes, refining and validating them before voting.

- Presentations: the hosts of each table briefly reported the discussions and main challenges identified within each theme.
- Voting: participants voted on up to 3 themes they thought were key to be covered in the Open Government Action Plan. Some members of the government, which had more participants, did not vote. The themes chosen were: **Information System and Communication\***; **Budget**; and **Decentralization and Local Development**.

\*Note: During the World Café stage, the hosts of the table on "Information System and Communication" suggested changing the name of the theme in question to "Participatory Communication and Transparency". The discussion on the change would be held at the end of the activity. As there was a delay in the schedule caused by a discussion about the theme voting, there was no time to choose between the names "Information System and Communication" / "Participatory Communication and Transparency". In a Multi-Stakeholder Forum meeting, held on August 14, it was decided that the two suggestions of names should be combined, thus addressing both proposals. The final name for the theme, conveyed as the result of the workshop, was agreed on "Information System, Participatory Communication and Transparency".

## APPENDIX II

### LOCAL THEMATIC WORKSHOPS

In the table below, there is the systematization of the Local Thematic Workshops with the number of participants and transcription of the commitment proposals formulated during the meetings, in addition to those submitted to public consultation:

DATE	THEME	VENUE / MACROREGION	OTHER COMMITMENT PROPOSALS DEVELOPED	NUMBER OF PARTICIPANTS
Sep 19, 2018	Information System, Participatory Communication and Transparency	MobiLab / Central	<ul style="list-style-type: none"> <li>- Transform the Municipal Database Catalog into an integrated portal with accessible language;</li> <li>- From a glossary with easy-to-understand language, standardize the way information is disseminated and communicated in a regionalized and accessible way / Creation of a deliberative council on Transparency (responsible for creating this glossary, and controlling the dissemination of this information);</li> <li>- Establish a redesigned “Transparency Portal of the City of São Paulo”, based on extensive participation of civil society, which includes the information that civil society and administrative bodies demand, with citizen language, with accessible graphic resources and the possibility of cross-referencing data, and georeferenced presentation. This portal will also clearly redirect to other portals and systems (such as e-Sic, 156 and Ombudsman) and will be widely disseminated through campaigns, training and local actions.</li> </ul>	27
Sep 21, 2018	Fight Against Corruption	Ocupação Cultural Mateus Santos / East	Since only two groups were formed, there was no need for voting.	12
Sep 24, 2018	Education	Espaço Cultural Cita / South	- Create, through itinerant “Pátio Digital” and with the support of SME Pedagogical Coordination, in the 13 Regional Departments of Education (DREs) an open and collaborative tool for the provision of voluntary extracurricular educational projects.	15
Sep 26, 2018	Information System, Participatory Communication and Transparency	Ponto de Economia Solidária / West	Since only two groups were formed, there was no need for voting.	13
Sep 29,	Budget	CEDECA Sapopemba /	Since only two groups were formed, there was no need for voting.	16



2018		East		
Oct 1, 2018	Budget	Santana/Tucuruvi Subprefecture / North	Three groups were formed. However, after the reading of the two commitment proposals already chosen for the theme (Sep 29' workshop) and the suggestions of the other two groups, the third one found it was not necessary to submit a new proposal, claiming that they felt represented by the others.	20
Oct 2, 2018	Decentralization and Local Development	Capela do Socorro Subprefecture / South	Since only two groups were formed, there was no need for voting	12
Oct 3, 2018	Fight Against Corruption	São Paulo City Council / Central	- Establish a pilot procedure of good practices for the Municipal Secretariat of Health bids, by disclosing the corporate structure, with CPF, of the companies contracted by the City Hall of São Paulo, ensuring support and training to the councils and civil servants involved in the process, from the preparation of the public notice to the delivery of the product/service.	17
Oct 4, 2018	Decentralization and Local Development	Comunidade Cultural Quilombaque / North	Since only two groups were formed, there was no need for voting.	14
Oct 6, 2018	Education	UNIFESP Zona Leste / East	Since only two groups were formed, there was no need for voting.	9

## **Supervisão para Assuntos de Governo Aberto**

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Governo Aberto na  
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